

**FORT WEBB MANOR PHASE II
RENTAL APPLICATION**

BASIC RENTAL CRITERIA

1. All applicants must be at least fifty-five (55) years of age or older. **One bedroom rent is \$605 & two-bedroom rent is \$725.** There is NO subsidy provided for rent. Security deposit will be one month's rent.
2. Applicants must have verifiable current employment or income. In the event that the applicant has been at his or her current job for a period of six (6) months or less, then the applicant must provide verification of prior employment. Should the applicant be self-employed, he or she must then provide a copy of the previous year's tax return.
3. Applicant must have a verifiable rental reference of six (6) months or more with a lease term fulfilled and a copy of the thirty (30) day written notice to vacate current or previous address provided. Applicant must not have more than two (2) late payments and/or non-sufficient fund (NSF) check in one (1) year of residency. Any applicant with questionable rental history or a prior eviction may be subject to denial of application.
4. Applicant credit report must be in good and acceptable standing. Medical collection accounts will be the only exception in determining acceptable credit. Personal bankruptcies shall be allowable as long as the applicant meets all other qualifications and criteria and has re-established a good credit rating.
5. Any and all adults must complete a rental application, be listed on the lease as a resident, and have full liability to fulfill all terms and conditions of the lease.
6. Applicants and household members over the age of 18 must consent to a background and criminal investigation search. Criminal charges and/or convictions may be grounds for denial.
7. Residents will be responsible for all applicable utility costs including electric, water, sewer, trash,. etc.
8. Pets may be permitted upon landlord or management written approval. If approved, there will be a 1 pet per apartment limitation. Application shall be required to provide a pet deposit of \$200 for one (1) pet, of which \$200 per pet shall be non-refundable for repair and/or cleaning purposes after the premises are vacated. Our policy may exclude the approval of some breeds and sizes.
9. Social Security cards, proof of birth, proof of income from all sources for all household members must be provided before the application is considered complete.
10. Completed applications shall be processed in order they are received and qualified applicants will be selected on a first come, first served basis.

11. MAXIMUM OCCUPANCY STANDARDS:

- a. 1 Bedroom has a maximum occupancy of two (2) persons
- b. 2 Bedroom has a maximum occupancy of four (4) persons

I have read and agree to the above rental criteria requirements.

(Applicant Signature)

(Dated)

Fort Webb Manor PHASE II

515 Coombs Drive
Bowling Green, KY 42101
Telephone: 270-467-0241

Personal Information

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Home Phone: () _____ Alternate Phone: () _____

E-mail Address: _____

Social Security Number or Government ID: _____

Birth Date: _____ Marital Status: _____

Bedroom preference: _____ one bedroom _____ two bedroom

Names of all Household Members/Family Summary

List all persons who live in this household

Name	Relationship	Sex	Place of Birth	Age	Date of Birth
	Head of Household				

Landlord Information

●**Date moved into current address:** _____ Reason for moving out: _____

Current Landlord's Name: _____ Phone #: _____

Current Landlord's Address: _____ City/State/Zip: _____

●**Prior address:** _____ Reason for moving out: _____

Date moved in _____ Date moved out _____

Prior Landlord's Name: _____ Phone #: _____

Prior landlord's address: _____ City/State/Zip: _____

Emergency Contact Information

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Primary Phone: () _____ Alternate Phone: () _____

DO NOT LEAVE ANY FIELDS BLANK. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Applicant Employment

Are you currently
employed?

Where?

How Long?

Telephone:

Position

Type of Income	A. Head of Household	B. Household Member	Date first received
1. Wages, Salaries			
2. Social Security			
3. Pension			
4. Social Security Supplement			
5. Workers Compensation			
6. Unemployment Compensation			
7. Disability			
8. Annuity Income			
9. Retirement			
10. Other			

Personal Reference

Name:		Relationship:	
Years Known:		Phone Number:	
Name:		Relationship:	
Years Known:		Phone Number:	

Pets

Do you have any pet? No Yes

Breed: _____ Weight: _____ Age: _____ Spayed/Neutered: _____

Personal History

Do you smoke?	Yes	No
Have you ever been evicted?	Yes	No
If yes, when and why?		

Have you ever bee convicted of a crime?	Yes	No
If yes, when and describe:		

APPLICANT CERTIFICATION

I, _____, certify that the information provide in this Rental Application is true and corect to the best of my knowledge as of the date set forth below. I acknowledge that the Landlord shall rely on the information contained herein and I authorize the Landlord to verify any or all information provided.

(Signature of Applicant)

(Dated)

DISCLOSURE AND AUTHORIZATION FOR BACKGROUND INVESTIGATION

I hereby authorize, **LIVE THE DREAM**, the Landlord to whom I am making the Rental Application, to obtain a consumer and background report. A “consumer and/or background report” includes any information as to my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. I understand this consumer or background report may include inquiries regarding my work history, personal financial status and credit history, court records, including criminal conviction record, as permitted by law, driving history, and references from professional and/or personal associates. I further understand and agree that a consumer report may be obtained at any time, and any number of times, as the Landlord in their sole discretion determines necessary before, during and after the acceptance of the Rental Application.

I hereby authorize all previous employers, landlords, educaitonal institutions, consumer reporting agencies and other persons or entities having information about me to provide such information to **LIVE THE DREAM**. I further fully release **LIVE THE DREAM**, his or her employees, officers, agents, succesors and assigns, and all other parties involved in this background investigation, including but not limited to investigators, credit agencies and those companies or individuals who provide information to **LIVE THE DREAM** concerning me, from any claims or actions for any liability whatsoeve related to the process or results of the background investigation.

I understand that I can receive a free copy of any credit report requested by **LIVE THE DREAM** about me at the same time the report is provided to **LIVE THE DREAM**.

I hereby state that I wish **to/do not** wish to receive a copy of any credit report requested. **(please circle one)**

I understand that approval of my Rental Application maybe contingent upon the outcome of my background check, and that this Disclosure Authorization is not meant as an approval of the Rental Applcation.

I have received and read the “Disclosure” regarding **LIVE THE DREAM’S** right to procure a consumer and/or background report.

(Signature of Applicant)

(Dated)

Applicant Name

Social Security Number

Driver’s License Number

State of Issued